



Friends World Committee  
for Consultation

SECTION OF THE AMERICAS

Comité Mundial de Consulta  
de los Amigos

SECCIÓN DE LAS AMÉRICAS

## **Now Hiring: Quaker Census Data Researcher - Remote Worker**

The goal of this grant funded project is to analyze data on Quakers in the US collected in the 2020 US Religion Census in order to find Meetings/Churches that have closed since 2010 (or which may have been erroneously not included in the census data), correct the data, collect the missing data, and perform an analysis of the corrected/updated data to better articulate current trends in Quakerism in the US through a written and oral report. This contract starts as soon as filled, and will be performed in 10 - 40 hour work weeks or 400 total hours to be completed by August 31, 2023.

### **Researcher can expect to:**

- Initiate contact with Yearly/Monthly Meetings throughout the United States to collect and/or gain access to updated statistical data via email and telephone.
- Follow up with non-responders, searching for additional contacts
- Compare existing data with 2010 data to discern what is missing
- Keep the Operations Manager informed of all progress or roadblocks
- Maintain and submit records of hours worked and expenses incurred on the job
- Meet weekly with supervisor to review procedures, report issues or concerns, and receive guidance as needed

### **Skills needed:**

Applicants must be proficient in using word processing, spreadsheets, slideshows, and be able to present their findings in both oral and written forms. Familiarity with Google Suite and DonorPerfect are pluses.

Applicants must also be proficient in the use of communications technology including email, SMS, Zoom, Google Meet, and telephone.

Applicants must be proficient in time management, able to outline and articulate a schedule of work.

The ideal candidate will have deep familiarity with the varied branches of Quakers in the US and experience with similar research projects.

### **Compensation:**

This is a \$25/hr short-term contract position tied to grant funding which ends in September 2023.

Candidates must be U.S. citizens 18 years or older by April 1, 2023 and be able to pass a background check.

To apply, please send a resume, cover letter, and a writing sample of a past research project, demographic report, or other presentation of data you have researched to: [jobs@fwccamericas.org](mailto:jobs@fwccamericas.org)

### **About Us:**

The Friends World Committee for Consultation, founded in 1937, encourages fellowship among all the branches of the Religious Society of Friends. In the Americas, the Quaker community extends from the Arctic to the Andes, spanning a rich diversity of regional cultures, beliefs and styles of worship. FWCC Section of the Americas offers programs that unite Friends across the hemisphere through Spirit-led fellowship. For more information, visit [www.fwccamericas.org](http://www.fwccamericas.org).